



262 Pittsburgh Grade Rd., PO Box 181,
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OCCUPANCY STATUS REPORT

No later than October 31 of each year, each landlord shall submit to the Administrative Secretary/Treasurer of the township a report form supplied by the Administrative Secretary/Treasurer of the township which includes A) a list of units B) address of each unit C) description of each unit D) Indication of whether or not the unit is inhabited and E) Name of tenants (2003 Code, § 124-3) (Ord. 3-86, passed 11-4-1986) **§ 34.03 REPORTS BY LANDLORDS**

Parcel Number: _____

Is the property rented or vacant? Rented (complete A, B, C & D)
 Vacant (complete sections A, B & D) Vacant Since _____

A	PARCEL OWNER	LANDLORD
	Name(s) _____	Name _____
	Address _____	Address _____
	Contact Phone _____	Contact Phone _____
	Email _____	Email _____

B	DESCRIPTION OF DWELLING, UNIT OR LEASED LAND		
1	<input type="checkbox"/> MOBILE HOME	Year: _____	Make: _____
	Model: _____	Serial No: _____	Dimensions: _____
2	<input type="checkbox"/> PERMANENT DWELLING	Description _____	
3	<input type="checkbox"/> BUSINESS UNIT	Description _____	
4	<input type="checkbox"/> LEASED LAND	Description _____	

C	OCCUPANT INFORMATION	
	Name (s) of all individuals living at the residence _____	
	Address _____	
	Contact Phone _____	Occupation _____
	Employer Name _____	Employer Address _____

D	_____	_____
	Signature of Landlord	Date