

February 7, 2023

The Greene Township Board of Supervisors met for their regular monthly meeting on the above date at the Municipal Building, with Michael Messner, Merry Smith and Nathan Jarrup present, along with Administrative Secretary/Treasurer Kimberly A. Moore, Assistant Administrative Secretary/Treasurer Glenda Short, Solicitor Curt McMillen and eleven visitors. Chairman Michael Messner called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS – None

DECLARING ADDITIONS OR CHANGES TO AGENDA NONE

MINUTES OF THE PRIOR MEETING – approved. Motioned by Merry Smith, seconded by Mike Messner. AIF. MC.

TREASURER’S REPORT OF PRESENT/APPROVAL OF BILLS PRESENTED –Approved. Motioned by Mike Messner and seconded by Nathan Jarrup. AIF. MC

RESOLUTION 3-2023: HOBBS SUBDIVISION – Approved. Motioned by Nathan Jarrup. Seconded by Merry Smith. AIF. MC.

RESOLUTION 3-2023: PROGAS SUBDIVISION – Approved. Motioned by Merry Smith. Seconded by Nathan Jarrup. AIF. MC.

INTERGOVERNMENTS EMERGENCY COOPERATION AGREEMENT - Tabled

RSQRS UPDATE – Vicki Carlton gave an update on the progress of the new ambulance service. The ambulance passed state inspection. They still need to get the official decal put on. The sign was hung on the side of the garage that houses the emergency vehicles. The goal is to be able to take 911 calls by March 1st. Hookstown Borough has signed a resolution for RSQRS to serve the Borough. Georgetown Borough is likely going to do the same. And Hanover is inquiring about doing it. So far they have hired three full-time employees and are looking to hire a fourth. They have inquired to Hookstown VFD about potentially hiring some of them.

INTERGOVERNMENTAL EMERGENCY COOPERATION AGREEMENT – Tabled.

OLD BUSINESS – Anti-Skid Building – still waiting to hear about LSA Grant awards but Nathan feels that the township should move forward with the bidding process.

NEW BUSINESS – Benefit Committee use of old Township Garage request. Tabled.

REPORTS

Road Master – new tires for the tractor were purchased. Chapman Road was discussed. Duquesne Light will be reinforcing the poles in the area.

Parks and Recreation – Nathan spoke with John Fisher from SSAO about the T-ball dugout that sits along Mill Creek. Something will likely need to be done with this dugout as the creek is washing close to it and it will eventually overtake it.

Buildings and Grounds-Nothing

Administrative – The annual financial audit by the Greene Township elected auditors will begin on Wednesday, February 8th. A reminder to the Board to review the quotes for the vestibule and the records room. Glenda asked if anyone knew of a good Locksmith. There are issues with the front door latch that is attached to the electronic security key pad.

5/10-year Committee – committee member Lisa Moore needs to talk to the Scout Master about potential new projects.

Planning Commission – the Johnson/Styles Marine subdivision has applied for a 90-day extension.

Engineer – Nothing

Code Enforcement/Zoning Officer – January report.

Council of Government – No one attended

Technology – The township’s website is currently down. Pacer Studios is working on updates and getting it up and running.

SOLAR FARM PROJECT UPDATE- Senior Project Manager, Matthew Braccio gave a progress update. There have been concerns about the delivery trucks that travel on Cain Road during the times that the school age kids are walking to and from their bus stop along Cain Road. Mike said that he contacted the bus garage to see if there is anything that can be done. Suggestions were made from Cain Road residents to possibly restrict the times that the delivery trucks are allowed to travel around the bus times.

ENERGY HARBOR/LBR UPDATE-Solicitor Curt McMillan gave an update on the permit reissuance for LBR.

CORRESPONDENCE – Nothing new.

VISITORS – Jim Eckles from Chapman Road brought pictures and voiced his concerns about the condition of Chapman Road and asked that a more permanent solution be considered.

Todd Moore of Cain Road asked why the ditch bank mower was being left sit out in the weather and not being put away. He felt that a machine that costs that much money should be under roof.

Bill McElhaney of Cain Road asked what was being considered for Georgetown Road and did anyone know of any type of emergency funding that might be out there to fix it. Nate said that they were getting a quote for repairs from Alex Paris.

Lisa Moore of Cain Road asked when the pipe was going to be repaired at the Solar Driveway to divert the water from coming out on to Cain Road. Matt Braccio said this week unless it rains. Then next week. Mike wanted to know where it would drain to. He also asked if some of the millings from the township could be taken out there to elevate piping.

ADDITIONAL BUSINESS –None

As there was no further business to discuss, a motion to adjourn was made at 8:07 pm by Merry Smith and seconded by Nathan Jarrup. AIF. MC.

Respectfully submitted,

Kimberly A. Moore

Secretary/Treasurer

March 7, 2023

The Greene Township Board of Supervisors met for their regular monthly meeting on the above date at the Municipal Building, with Michael Messner, and Merry Smith present, along with Administrative Secretary/Treasurer Kimberly A. Moore, Assistant Administrative Secretary/Treasurer Glenda Short, Solicitor Michael B. Jones and ten visitors. Chairman Michael Messner called the meeting to order at 7:005 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS – None

DECLARING ADDITIONS OR CHANGES TO AGENDA Addition of the minutes for approval from the February 28th Board of Supervisors Workshop. Motion to add by Merry Smith, Seconded by Mike Messner. AIF. MC.

MINUTES OF THE PRIOR MEETING AND FEBRUARY WORKSHOP – approved. Motioned by Mike Messner, seconded by Merry Smith. AIF. MC.

TREASURER’S REPORT OF PRESENT/APPROVAL OF BILLS PRESENTED –Approved. Motioned by Mike Messner and seconded by Merry Smith. AIF. MC

RESOLUTION 5-2023: ALLOCATION OF UNEXPECTED FUNDS – Real Estate Transfer Tax was received in the amount of \$114,705.98 from the sale of properties owned by Energy Harbor to LBR Acquisition Company, LLC. The unexpected funds will be transferred to the Building Fund in their entirety.

RESOLUTION 6-2023: INTERGOVERNMENTAL EMERGENCY COOPERATION AGREEMENT - Authorizing two or more municipalities to agree to delegate municipal powers to one local Emergency Management Coordination of the Pennsylvania Emergency Services Code 35. A motion was made by Michael Messner to approve with changes that were recommended by Solicitor Michael Jones to be made. Seconded by Merry Smith. AIF. MC.

OLD BUSINESS – Anti-Skid Building – Nothing New. Decisions on the LSA Grants will not be made until March 16th.

NEW BUSINESS – The Benefit Committee requested use of the old Township Garage for the month of May. Motion to approve was made by Mike Messner. Seconded by Merry Smith. AIF. MC.

GRANTS

DCNR park Pavilion grant- a motion was made to order the Pavilion by Merry Smith, seconded by Mike Messner. AIF. MC.

LSA GRANTS-Anti-Skid and Georgetown Road Applications. No decisions will be made by the LSA Committee until March 16th.

REPORTS

Road Master – The road department fixed the fuel tanks that were damaged during a theft. They have done some patching and vehicle maintenance. Francis Himic asked if the pipe had been installed on Cain Road at the Solar Farm entrance.

Parks and Recreation – Trees have been trimmed along the walking trail.

Buildings and Grounds-A new furnace will be installed in the records room to keep the temperature stable.

Administrative – The Audit is still in progress.

5/10-year Committee – Lisa Moore stated that some of the ideas for projects for the scouts are to plant trees, spring clean the park and paint the swings in the park.

Planning Commission – currently the commission is reviewing information regarding an ordinance for games of skill. The Johnson/Styles Marine subdivision is still on the table.

Engineer – Nothing

Code Enforcement/Zoning Officer – February report.

Council of Government – No one attended

Technology – the contract with Comcast for our phone service will expire this month. There is a new agreement that will be given to the Solicitor to review for Full Service Network for a new system.

SOLAR FARM PROJECT UPDATE- No one attended.

ENERGY HARBOR/LBR UPDATE-there is an application for the DEP permit renewal to be reviewed by the Engineer.

CORRESPONDENCE – Nothing new.

VISITORS – Bill McElhaney inquired about the progress the Code Enforcement/Zoning Officer has made towards getting the new owners to demolish the buildings on the surrounding LBR properties.

Myron Elliott asked if any action has been taken regarding the dangerous right turn onto Route 30 from Pittsburgh Grade Road turning right. None has been taken. The board would need to talk to PennDOT and the new owner of that property for permission to make any changes.

ADDITIONAL BUSINESS –Maggie mentioned that Jim ‘Picker’ Shutt passed away. There will be no funeral services held.

As there was no further business to discuss, a motion to adjourn was made at 8:10 pm by Merry Smith and seconded by Mike Messner. AIF. MC.

Respectfully submitted,

Kimberly A. Moore

Secretary/Treasurer

April 4, 2023

The Greene Township Board of Supervisors met for their regular monthly meeting on the above date at the Municipal Building, with Michael Messner, Nathan Jarrup and Merry Smith present, along with Administrative Secretary/Treasurer Kimberly A. Moore, Assistant Administrative Secretary/Treasurer Glenda Short, Solicitor Curt McMillen and ten visitors. Chairman Michael Messner called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS – None

DECLARING ADDITIONS OR CHANGES TO AGENDA - None

MINUTES OF THE PRIOR MEETING – approved. Motioned by Merry Smith, seconded by Mike Messner. AIF. MC.

TREASURER’S REPORT OF PRESENT/APPROVAL OF BILLS PRESENTED –Approved. Motioned by Mike Messner and seconded by Nathan Jarrup. AIF. MC

2022 AUDIT REPORT-The 2022 Audit reports for Greene Township and the Emergency Services Board were given by Auditor Sharon Ashcroft.

MILLINGS CRUSHER-A quote was given by Alex Paris for the rental of a millings crusher. \$12,000.00 for a week plus \$2,400.00 for delivery. The cost will be split between Hanover and Greene Townships. The millings that will be used will save on material costs.

OLD BUSINESS – Anti-Skid Building – a meeting was held with the EADS group regarding the plans for the Anti-Skid Building progress. They will prepare a bid packet and hope to complete the project by October of 2023.

NEW BUSINESS – None

GRANTS

DCNR park Pavilion grant- the pavilion has been ordered.

REPORTS

Road Master – Some of the road department employees are helping with sweeping in Raccoon, others are helping with the crushing of the millings. Along with maintenance of equipment, storm cleanup and mowing.

Parks and Recreation – Some improvements need made at Mill Creek Park. Nathan and Francis Himic attended a workshop. The next 5/10-year committee meeting will be held in the park to gather ideas for future projects there.

Buildings and Grounds-A new furnace was installed in the records room. That system is portable and can be moved if a new building containing a records room is built.

Administrative – There will be a Worker’s Compensation audit performed by Selective Insurance on Monday, April 10th. The Welfare and Assessment Audit for the Union deposits was received in the mail today and will be completed and sent out. The Hookstown Post Office is no longer a bulk mailing permit facility and will no longer be able to mail the newsletter under such. Therefore, the township will either have to pay full price for letter or do some research on a more cost-effective way to get the newsletter to residents.

5/10-year Committee – went over grants, discussions about contacting State Representatives for support, met with Boy Scouts regarding projects and gave them some project ideas. Plan to plant memorial trees for Supervisors that have passed and Wayne Simpkins grandson. The Scoutmaster would like to consider putting a fire ring near the memorial in the park.

Planning Commission – currently the commission is reviewing information regarding an ordinance for games of skill. The Johnson/Styles Marine subdivision is still on the table.

Engineer – Nothing

Code Enforcement/Zoning Officer – March report.

Council of Government – No one attended

Technology – Installation of new phone system is scheduled for April 17th.

SOLAR FARM PROJECT UPDATE- Matt Bracchio gave an update on the solar farm progress.

CORRESPONDENCE – Nothing new.

VISITORS – Bill McElhaney stated that the township may need to consider putting in stricter regulations regarding the Excess Maintenance Agreement. He also inquired as to if there was anything new on the theft that occurred.

ADDITIONAL BUSINESS - Nothing

EXECUTIVE SESSION – The County Assessment was discussed.

As there was no further business to discuss, a motion to adjourn was made at 8:06 pm by Merry Smith and seconded by Mike Messner. AIF. MC.

Respectfully submitted,

Kimberly A. Moore

Secretary/Treasurer

May 2, 2023

The Greene Township Board of Supervisors met for their regular monthly meeting on the above date at the Municipal Building, with Michael Messner and Nathan Jarrup present, along with Administrative Secretary/Treasurer Kimberly A. Moore, Assistant Administrative Secretary/Treasurer Glenda Short, Solicitor Curt McMillen and visitors. Chairman Michael Messner called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS – None

DECLARING ADDITIONS OR CHANGES TO AGENDA - None

MINUTES OF THE PRIOR MEETING – approved. Motioned by Mike Messner, seconded by Nathan Jarrup. AIF. MC.

TREASURER’S REPORT OF PRESENT/APPROVAL OF BILLS PRESENTED –Approved. Motioned by Nathan Jarrup and seconded by Mike Messner. AIF. MC

EXECUTIVE SESSION – An executive session was held to discuss personnel matters.

RESIGNATION – Supervisor Merry Smith resigned from her position as of April 30, 2023. Her resignation was accepted with a motion by Mike Messner. Seconded by Nathan Jarrup. AIF. MC. The Board has 30 days to appoint someone to the now vacant Supervisory position. If a decision is not made within 30 days, it will then go to the Vacancy Hearing Board who will have an additional 15 days to appoint someone. A motion was made to put an advertisement in the paper for the May workshop to be a voting workshop in order for the Board to be able to make a motion to appoint for the position of Supervisor. Motioned by Mike Messner. Seconded by Nathan Jarrup. AIF. MC.

RESOLUTION 6-2023: STEVEN E. LAWON DISABLED VETERAN’S REAL PROPERTY EXEMPTION. Title 51 of Purdon’s Pennsylvania Statutes and Consolidated Statutes entitled “Military Affairs,” Chapter 89, provides for the exemption of certain qualified disabled veterans of the Armed Forces of the United States from the payment of real estate taxes (51 Pa.C.S.A. Section 8901, et. seq.). The Township was advised, by a letter dated February 6, 2023, issued by the Pennsylvania Department of Military and Veterans Affairs, that Township resident Steven E. Lawson is such a qualified veteran. A motion to accept the Resolution was made by Nathan Jarrup. Second by Mike Messner. AIF. MC.

OLD BUSINESS

Anti-Skid Building-The American Rescue Funds will be used towards the new Anti-Skid Building. The Engineer is working on a bid packet.

2022 Audit – Accepted with a motion by Mike Messner. Seconded by Nathan Jarrup. AIF. MC.

2022 Unallocated Funds – Tabled. No decision was made regarding the allocation of unallocated funds from 2022 for General Fund.

NEW BUSINESS

Material Bids – a motion was made by Nathan Jarrup to accept the lowest bids for road materials as follows:

COG CRS-2 E-3 Emulsion - \$2.45 per gallon – Midland Asphalt
Superpave Wearing - \$70.10 per ton – Lindy Paving (lower than CoStars)
FB-1 Cold Patch - \$82.50 per ton – Russell Standard
Ultra Low Sulfur Diesel, Unleaded 92/93 and #2 Heating Fuel all came in at .03 Opis through Reed Oil.

Limestone-8's and 2A bid with Hanover Township – No 8 - \$26.87/ton –2A - \$20.65/ton. McClymonds was the only bidder and came in lower than the COG bids.

A second was given by Mike Messner. AIF. MC.

Roller – The road department has been looking a vibratory rollers. The one that the co-op has is old and needs replaced.

Co-op Sweeper – There is an opportunity to purchase an Elgin Sweeper from the City of Erie for \$18,000.00. A motion was made by Nathan Jarrup to purchase the sweeper as long as the other co-op townships are willing to participate. Seconded by Mike Messner. AIF. MC.

Seasonal Employee Advertisement – a motion was made by Mike Messner for an advertisement for a seasonal employee to take care of Mill Creek Municipal Complex. Including mowing, trimming, general clean-up. Seconded by Nathan Jarrup. AIF. MC.

GRANTS

DCNR Park Pavilion Grant- Nothing New

REPORTS

Road Master – Nothing at this time.

Parks and Recreation – Some improvements need made at Mill Creek Park. Nathan and Francis Himic attended a workshop. Nathan met with Wayne Simpkins regarding Eagle Scout Projects.

Buildings and Grounds-they are done pulverizing the millings and they will be used for road projects.

Administrative – A report was given by Administrative Assistant Secretary/Treasurer regarding the Pennsylvania State Association of Township Supervisors Convention that was held in Hershey, PA April 23-26 that she attended, along with Administrative Secretary/Treasurer Kimberly Moore and Planning Commission and 5/10-Year Committee member Lisa Moore.

5/10-year Committee – the April meeting was held at the old township garage, located at 1128 State Route 168, Hookstown, PA. Lisa gave a list of the projects that need completed. They plan to plant memorial trees for Supervisors that have passed and Wayne Simpkins's grandson. The Scoutmaster would like to consider putting a fire ring near the memorial in the park.

Planning Commission – currently the commission is reviewing the Oil and Gas Ordinance. The Johnson/Styles Marine subdivision is still on the table.

Engineer – Nothing

Code Enforcement/Zoning Officer – April report.

Council of Government – Nate attended the April meeting where material bids were opened. And Joshua Eckelberger, Chief County Assessor, attended regarding the reassessment of the County.

Technology – the new phone system through Full-Service Network has been installed. Approximately 100 responses have been received regarding the free daily fair passes that are being given away to Greene Township residents.

SOLAR FARM PROJECT UPDATE- Matt Bracchio gave an update on the solar farm progress. They should be in production near the end of summer.

LBR UPDATE – CEC is no longer the company that will be completing the testing at the impoundment company. Field and Technical Services (FTS) is now working for LBR Acquisitions.

CORRESPONDENCE – Nothing

VISITORS – Karen Long inquired about the procedure for appointing someone to fill the vacant Supervisor position. Solicitor McMillen stated that the Board does not have to advertise for the appointment. They can appoint someone of their choosing. They have thirty days to do so. If a decision is not made within that time. It will be up to the Vacancy Board to appoint someone within an additional fifteen days.

ADDITIONAL BUSINESS - Nothing

As there was no further business to discuss, a motion to adjourn was made at 8:14 pm by Nathan Jarrup and seconded by Mike Messner. AIF. MC.

Respectfully submitted,

Kimberly A. Moore
Secretary/Treasurer

June 6, 2023

The Greene Township Board of Supervisors met for their regular monthly meeting on the above date at the Municipal Building, with Michael Messner and Nathan Jarrup present, along with Administrative Secretary/Treasurer Kimberly A. Moore, Assistant Administrative Secretary/Treasurer Glenda Short, Solicitor Curt McMillen and visitors. Chairman Michael Messner called the meeting to order at 7:02 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS – None

DECLARING ADDITIONS OR CHANGES TO AGENDA - None

MINUTES OF THE PRIOR MEETINGS – approved. Motioned by Nathan Jarrup, seconded by Michael Messner. AIF. MC.

TREASURER’S REPORT OF PRESENT/APPROVAL OF BILLS PRESENTED –Approved. Motioned by Michael Messner and seconded by Nathan Jarrup. AIF. MC

Notice of claim-Solicitor McMillen discussed a Notice of Claim that Verizon sent to the township in error. A letter was sent to inform Verizon.

RESOLUTION 7-2023: 2022 Unallocated Funds Transfer. A motion was made by Mike Messner. With a second by Nathan Jarrup to allocated the 2022 General Fund excess funds in the amount of \$76,064.50 as follows: \$38,000.00 will be transferred to the Community Center (Building) Fund. And \$38,064.50 will be transferred to Capital Reserve. AIF. MC.

RESOLUTION 8-2023: Covid leave policy adopted by Resolution 19-2021. A motion was made by Mike Messner to dissolve the Covid Policy due to the fact that there is no longer a pandemic. A second was made by Nathan Jarrup. AIF. MC.

OLD BUSINESS

Anti-Skid Building- Nothing New

Seasonal Employee-The ad is ready for the board’s final review. Once the ad is approved it will be advertised.

Rental House Tenant Agreement-A motion was made by Nathan Jarrup to approve the rental house agreement with the current residents from July 1, 2023 through June 30-2024. Second by Mike Messner. AIF. MC.

NEW BUSINESS

A motion was made by Mike Messner to terminate the agreement with the current Code Enforcement/Zoning Officer. Second by Nathan Jarrup. AIF. MC. A 30-day termination notice will be sent to Pella Consulting as per the agreement.

Roller Rental – Nathan discussed the need for a roller replacement. But for the time being, he motioned that one be rented for up to \$6,000.00 for a month. Second by Mike Messner. AIF. MC.

GRANTS

DCNR Park Pavilion Grant- Nothing New

REPORTS

Roads – Nothing at this time

Parks and Recreation – Hiring a seasonal employee is still in the works. The Veteran’s memorial will be discussed during the 5-10 year committee report.

Buildings and Grounds-The renters continue to make improvements to the rental house.

Administrative – the Secretary asked if the Board still plans to hold the dessert reception at the Hookstown Fair on Tuesday evening and if so, who will be attending and how much do they want done. The board will give it some thought.

5/10-year Committee – Lisa Moore met with the Eagle Scout that will be updating the Veteran’s Memorial in Mill Creek Park.

Planning Commission – No meeting was held in May. Still waiting on answers regarding easements for the Johnson/Styles subdivision.

Engineer – Nothing

Code Enforcement/Zoning Officer – No report

Council of Government – Nathan attended.

Technology – Nothing.

SOLAR FARM PROJECT UPDATE- Matt Bracchio gave an update on the solar farm progress. The panels are installed.

LBR UPDATE – Nothing

CORRESPONDENCE – Letter from GeoPetro regarding potential future plans for the McMasters Well.

VISITORS – Lisa addressed an issue with the trucks traveling on Hill Road going to the job site for the Solar Panels needing to slow down. Matt said he would take care of it.

ADDITIONAL BUSINESS - Nothing

As there was no further business to discuss, a motion to adjourn was made at 7:45 pm by Nathan Jarrup and seconded by Mike Messner. AIF. MC.

Respectfully submitted,

Kimberly A. Moore

Secretary/Treasurer

July 11, 2023

The Greene Township Board of Supervisors met for their regular monthly meeting on the above date at the Municipal Building, with Nathan Jarrup and James Ashcroft present, along with Administrative Secretary/Treasurer Kimberly A. Moore, Assistant Administrative Secretary/Treasurer Glenda Short, Solicitor Curt McMillen and visitors. Chairman Michael Messner called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS – None

DECLARING ADDITIONS OR CHANGES TO AGENDA - None

MINUTES OF THE PRIOR MEETINGS – approved. Motioned by James Ashcroft, seconded by Nathan Jarrup. AIF. MC.

TREASURER’S REPORT OF PRESENT/APPROVAL OF BILLS PRESENTED –Approved. Motioned by James Ashcroft and seconded by Nathan Jarrup. AIF. MC

OLD BUSINESS

A motion was made by Nathan Jarrup to hire 2023 *seasonal employee*, Jim McHaffie, contingent upon satisfactory completion of necessary employment verifications. Second by James Ashcroft. AIF. MC.

A Motion to hire *Code Enforcement/Zoning Officer* Patrick McQuire was made by James Ashcroft. Second by Nathan Jarrup. AIF. MC

Anti-Skid Building- Nothing New

NEW BUSINESS

A motion was made by James Ashcroft to sell the co-op 1982 Pelican Sweeper and the co-op 1986 Elgin Sweeper, both titled to Potter Township, due to the purchase of a newer co-op Pelican Sweeper from the City of Erie Road Department. Second by Nathan Jarrup. AIF. MC.

A motion was made by James Ashcroft to sell the 1999 Night Buster Light Tower, by online auction and with a reserve of \$1,000.00, that is currently stored in the barn and hasn’t been used in at least 10 years. Second by Nathan Jarrup. AIF. MC.

GRANTS

DCNR Park Pavilion Grant- Nothing New

REPORTS

Roads – The road department has been paving, tar and chipping and doing some berm work on Upper Service Road, Langham and Heizler.

Parks and Recreation – a seasonal employee has been hired.

Buildings and Grounds-nothing new.

Administrative – Nothing new.

5/10-year Committee – The committee met and discussed the park pavilion project. Lisa has not talked to the Eagle Scout yet.

Planning Commission – the commission made the recommendation that the Bucklen’s on Route 30 not go through a Zoning Hearing for the alterations and additions they want to make to their garage.

Engineer – sent a Planning Module for the upcoming McElhaney Subdivision.

Code Enforcement/Zoning Officer – Supervisor Nathan Jarrup has been filling in and taking care of the Code and Zoning issues until the hiring of a new CEO/ZO officer. Which took place at this meeting.

Council of Government – Nathan attended. Topics were Broadband and County Assessments.

Technology – Nothing.

SOLAR FARM PROJECT UPDATE- Matt Bracchio gave an update on the solar farm progress. The panels are installed. The project is 75% completed and should be online by the end of August.

LBR UPDATE – Nothing

CORRESPONDENCE - Nothing

VISITORS – Bill McElhaney asked for an update on the demolition of the old Shutt Property on Little Blue Road that is owned by LBR Acquisitions.

Residents Paul and Sue Ronosky asked the Board if it was clear yet who would be responsible for the maintenance of Old Route 30. They stated that 50' of their driveway isn't even owned by them. And that they now have new road water run-off issues from US Route 30 to add to the ones they were already dealing with prior to its realignment and aren't getting any satisfactory answers from PennDOT.

ADDITIONAL BUSINESS – Nothing

An Executive Session was held from 7:48-8:02 with no decisions to be made.

As there was no further business to discuss, a motion to adjourn was made at 8:03 pm by Jamie Ashcroft and seconded by Nathan Jarrup. AIF. MC.

Respectfully submitted,

Kimberly A. Moore

Secretary/Treasurer

Minutes of the Budget Workshop

August 29, 2023

The Greene Township Board of Supervisors met for their regular monthly workshop on the above date at the Municipal Building, with Michael Messner, Nathan Jarrup and James Ashcroft present, along with Administrative Secretary/Treasurer Kimberly A. Moore, and visitors. Chairman Michael Messner called a meeting to order at 8:21 p.m. to vote on items that required a timely decision and led the Pledge of Allegiance.

A motion was made by Mike Messner to permit a wire transfer to pay for the Paver. Seconded by James Ashcroft. AIF. MC.

A motion was made by Nathan Jarrup to accept a bid in the amount of \$1,150.00 for the Magnum Nightbuster Light Tower that was put on Municibid. Seconded by James Ashcroft. AIF. MC.

A motion was made by Mike Messner to put the Galion Planer RP30 on Municibid. Seconded by James Ashcroft. AIF. MC.

At 8:22 pm Chairman Mike Messner motioned to adjourn the meeting. James Ashcroft seconded. AIF. MC.

Respectfully Submitted by

Kimberly A. Moore
Assistant Administrative Secretary/Treasurer

August 1, 2023

The Greene Township Board of Supervisors met for their regular monthly meeting on the above date at the Municipal Building, with Michael Messner, Nathan Jarrup and James Ashcroft present, along with Administrative Secretary/Treasurer Kimberly A. Moore, Assistant Administrative Secretary/Treasurer Glenda Short, Solicitor Curt McMillen and visitors. Chairman Michael Messner called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS – None

DECLARING ADDITIONS OR CHANGES TO AGENDA - A motion was made by Mike Messner to add the use of the Grader at the Hookstown Fair, seconded by Nathan Jarrup. AIF. MC.

MINUTES OF THE PRIOR MEETINGS – approved. Motioned by Nathan Jarrup, seconded by Mike Messner. AIF. MC.

TREASURER’S REPORT OF PRESENT/APPROVAL OF BILLS PRESENTED –Approved. Motioned by Michael Messner and seconded by Nathan Jarrup. AIF. MC

OLD BUSINESS

Anti-Skid Building- Nothing New

NEW BUSINESS

Paver-There is a paver for sale at Ritchie Brothers for \$59,000 plus fees that the Co-op would like to go look at and possibly bid on. There is a 10% refundable down payment needed if they decide to buy. The attorney said the bid process would still need to be followed, regardless of whether or not it was the co-op purchasing and the limits for what each township would owe would be below the bidding limits. A motion to put down the 10% refundable amount and to advertise for bids was made by Nathan Jarrup, seconded by Jamie Ashcroft. AIF. MC.

A motion was made by Mike Messner for the use of the township grader at the fairgrounds during the week of the Hookstown Fair. Seconded by Jamie Ashcroft. AIF. MC.

GRANTS

DCNR Park Pavilion Grant- Moving along.

REPORTS

Roads – vacation of roads

Parks and Recreation – Nothing new.

Buildings and Grounds-nothing new.

Administrative – Nothing new.

5/10-year Committee – the next Eagle Scout Project will be expanding the Veteran’s Memorial at Mill Creek Park. Looking into the memorial trees for the Park.

Planning Commission – accepted the First Energy Subdivision for review. Still waiting on more information for the Johnson/Styles subdivision.

Engineer – Nothing new.

Code Enforcement/Zoning Officer – No report yet. The new CEO/ZO has been staying in touch with the office and completing zoning permits and code issues.

Council of Government – Not attended.

Technology – Nothing for technology. But the fair tickets that were advertised have been being picked up.

SOLAR FARM PROJECT UPDATE- Matt Bracchio gave an update on the solar farm progress. The panels are installed. The project is 95% complete. Half the site is scheduled to be energized by August 21st for testing and should be online by the end of August.

LBR UPDATE – Nothing

CORRESPONDENCE - Nothing

VISITORS – Mrs. Hughes from State Route 168 inquired about the new owner of the Pontis property across from her residence. She stated that they were parking a semi-truck and storing things in the pull off along State Route 168. Nathan Jarrup told her that the Code Enforcement Officer was looking into it.

ADDITIONAL BUSINESS – Nothing

An Executive Session was held from 7:48-8:02 to discuss three potential litigations regarding County Assessments, Johnsons and PennDOT, with no decisions to be made.

As there was no further business to discuss, a motion to adjourn was made at 7:50 pm by Nathan Jarrup seconded by Jamie Ashcroft

. AIF. MC.

Respectfully submitted,

Kimberly A. Moore

Secretary/Treasurer

September 5, 2023

The Greene Township Board of Supervisors met for their regular monthly meeting on the above date at the Municipal Building, with Michael Messner, Nathan Jarrup and James Ashcroft present, along with Administrative Secretary/Treasurer Kimberly A. Moore, Assistant Administrative Secretary/Treasurer Glenda Short, Solicitor Curt McMillen and visitors. Chairman Michael Messner called the meeting to order at 7:03 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS – None

DECLARING ADDITIONS OR CHANGES TO AGENDA a motion was made by Nathan Jarrup to add the advertising of budget workshops. Second by Mike Messner. AIF. MC.

MINUTES OF THE PRIOR MEETINGS – approved. Motioned by Mike Messner, seconded by Jamie Ashcroft. AIF. MC.

TREASURER’S REPORT OF PRESENT/APPROVAL OF BILLS PRESENTED –Approved. Motioned by Michael Messner and seconded by Jamie Ashcroft. AIF. MC

OLD BUSINESS

Anti-Skid Building- Nothing New

NEW BUSINESS

Minimum Municipal Obligation Worksheet for PMRS was presented.

Resolution 11-2023: Co-op Destruction of Documents following the Retention Schedule was approved with a motion by Nathan Jarrup, seconded by Jamie Ashcroft. AIF. MC.

Resolution 12-2023: Co-op Sweeper purchase was approved with a motion by Mike Messner, seconded by Jamie Ashcroft. AIF. MC.

Resolution 13-2023: Co-op Paver Purchase was approved with a motion by Jamie Ashcroft, seconded by Nathan Jarrup. AIF. MC.

A motion was made by Nathan Jarrup to advertise to set budget dates for Tuesday, September 26th, Tuesday, October 17th and Tuesday, October 24th at 6:00 pm. Seconded by Jamie Ashcroft.

GRANTS

DCNR Park Pavilion Grant- The pavilion was delivered on August 22nd and will begin to be erected in the next couple of weeks.

REPORTS

Roads – vacation of roads-a motion was made by Mike Messner to have the Solicitor draft an Ordinance for the vacation of a portion of Little Blue Road, Little Blue Hollow Road, Cross Road, Green Road and Glass Road. Seconded by Jamie Ashcroft. AIF. MC.

Parks and Recreation – The Eagle Scout Project is in the works.

Buildings and Grounds-The Anti-skid shed will begin soon.

Administrative – The newsletter will be going out soon.

5/10-year Committee – There was no meeting for August.

Planning Commission – Planning Commission Chair Rose Marie Kendall has contacted a nursery regarding pricing for trees for memorials. The commission currently has four subdivisions that they are reviewing. Johnson/Styles, First Energy/Energy Harbor, McElhaney-Wasson and Mercer.

Engineer/SEO – Reviewing subdivisions. EADS is currently reviewing Georgetown Road issues.

Council of Government – Not attended.

Technology – Nothing New

SOLAR FARM PROJECT UPDATE- Matt Braccio of Protech said there has been some testing going on and they look to energize half of the site next week.

LBR UPDATE – Nothing

CORRESPONDENCE - Nothing

VISITORS – Marcie Hughes attended to inquire about the new neighbor. Bill McElhaney asked where things were at with the old Shutt House and if there has been any updates from the Engineer regarding Cain Road. There have also been some Verizon issues. And he feels that the EMA needs tweaked. Bob Warnock stated that the retention pond for the solar farm is attracting mosquitoes.

ADDITIONAL BUSINESS – Nothing

An Executive Session was held from 7:52-8:17 to discuss litigation for reassessment hearings.

As there was no further business to discuss, a motion to adjourn was made at 8:18 pm by Nathan Jarrup seconded by Jamie Ashcroft. AIF. MC.

Respectfully submitted,

Kimberly A. Moore

Secretary/Treasurer

October 3, 2023

The Greene Township Board of Supervisors met for their regular monthly meeting on the above date at the Municipal Building, with Michael Messner, Nathan Jarrup and James Ashcroft present, along with Administrative Secretary/Treasurer Kimberly A. Moore, Assistant Administrative Secretary/Treasurer Glenda Short, Solicitor Curt McMillen and visitors. Chairman Michael Messner called the meeting to order at 7:03 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS – None

DECLARING ADDITIONS OR CHANGES TO AGENDA None

MINUTES OF THE PRIOR MEETINGS – approved. Motioned by Mike Messner, seconded by Jamie Ashcroft. AIF. MC.

TREASURER’S REPORT OF PRESENT/APPROVAL OF BILLS PRESENTED –Approved. Motioned by Michael Messner and seconded by Jamie Ashcroft. AIF. MC

OLD BUSINESS

Anti-Skid Building- a motion was made by Nathan Jarrup to use Britespan through Sourcewell for the purchase of the anti-skid building. Seconded by Mike Messner. AIF. MC.

Vacation of Roads-The draft ordinance that was drawn up by the solicitor for the vacation Cross Road, Greene Road, Glass Road, Little Blue Hollow Road and a portion of Little Blue Road has been forwarded to the new owner of LBR for review and comment.

Sale of the Galion Grader – the Board motioned at the August 2023 workshop to sell on Municibid. They do not think that a minimum amount needs to be set.

LSA Grant – A motion was made by Nathan Jarrup to have EADS group apply for grant funding for Georgetown Road through the Local Share Account. Seconded by Jamie Ashcroft. AIF. MC.

NEW BUSINESS

Crusher Rental – a motion to approve the cooperative rental of a Rubble Master RM 900 with Hanover Township for five days from Groff Tractor at a shared cost of \$11,000.00 plus \$35 per hour was made by Nathan Jarrup, seconded by Mike Messner. AIF. MC.

State Aid Relief Association – the state aid for the Hookstown Volunteer Fire Department has arrived and will be distributed.

Resolution 14-2023: Mercer Subdivision. A motion to approve was made by Jamie Ashcroft. Seconded by Mike Messner. AIF. MC.

Resolution 15-2023: Electronic Deposits to PLGIT. A motion to approve was made by Mike Messner, seconded by Jamie Ashcroft. AIF. MC.

Electronic Recycle Event - A motion was made by Nathan Jarrup to set a date for an electronic recycling event sometime in November after more information is provided. Seconded by Jamie Ashcroft. AIF. MC.

GRANTS

DCNR Park Pavilion Grant- the pavilion is up and the concrete work is complete. There are still small things to finish.

REPORTS

Roads – the road crew has been sweeping, mowing and using the screener to crush the millings. Some work has been done on the used paver that was purchased.

Parks and Recreation – The Eagle Scout Project is in the works.

Buildings and Grounds-Nothing new.

Administrative – TEXTMYGOV. An electronic survey was done and 40 responses were received. However, to see the results of anything over ten you have to pay a fee.

5/10-year Committee – Work continues on the Eagle Scout Memorial Project. The willow tree has been removed. New memorial trees will be planted. There will be a sycamore and two black gum.

Planning Commission – The Mercer subdivision has been completed. They are working on the McElhaney (Wasson) plan, the First Energy/Energy Harbor plan and the Johnson/Styles plan.

Engineer/SEO – Nothing new.

Council of Government – Nathan attended. The COG is a member the Allegheny League of Municipalities (ALOM). Therefore, the Beaver County COG members can access what it has to offer such as trainings and workshops to find out what resources may be available.

Technology – Nothing New

SOLAR FARM PROJECT UPDATE- No one attended.

LBR UPDATE – Nothing

CORRESPONDENCE – The invoice for the pavilion is here and will be reviewed and paid. A letter from American tower to extend the lease was presented to the Solicitor. Insurance renewal information is being reviewed. Updated information regarding reassessments.

VISITORS – Bill McElhaney asked questions regarding Cain Road and where the Engineers are at. Where is LBR at with Shutt's old house? And with the house they own on Little Blue? What is going on with the Catch Basin or something (a hole) by the Salt Shed? Road Foreman, Ron Miller said he thinks it has something to do with Verizon. And can we do something with the drive right in front of the garage/office? What is going on with the hay contract? It has not been done completely. Chairman Mike Messner said they're working on it.

ADDITIONAL BUSINESS – Nothing

Executive Session – to discuss potential litigation on zoning issues.

As there was no further business to discuss, a motion to adjourn was made at 8:21 pm by Nathan Jarrup seconded by Jamie Ashcroft. AIF. MC.

Respectfully submitted,

Kimberly A. Moore

Secretary/Treasurer

Minutes of the Budget Workshop

November 28, 2023

At 8:09 pm Chairman Mike Messner called the meeting to order.

A motion was made by Mike Messner to sell the Galion to the highest bidder on municibid.
Seconded by Jamie Ashcroft. AIF. MC.

A motion was made by Mike Messer to renew the copier lease early at a lower rate than the old lease. Seconded by Jamie Ashcroft. AIF. MC.

At 8:10 pm Vice-Chairman Nathan Jarrup motioned to adjourn the meeting. Jamie Ashcroft seconded. AIF. MC.

Respectfully Submitted by

Kimberly A. Moore
Assistant Administrative Secretary/Treasurer

November 7, 2023

The Greene Township Board of Supervisors met for their regular monthly meeting on the above date at the Municipal Building, with Michael Messner, Nathan Jarrup and James Ashcroft present, along with Administrative Secretary/Treasurer Kimberly A. Moore, Assistant Administrative Secretary/Treasurer Glenda Short, Solicitor Curt McMillen and visitors. Chairman Michael Messner called the meeting to order at 7:02 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS – None

DECLARING ADDITIONS OR CHANGES TO AGENDA None

MINUTES OF THE PRIOR MEETINGS – approved. Motioned by Nathan Jarrup, seconded by Jamie Ashcroft. AIF. MC.

TREASURER’S REPORT OF PRESENT/APPROVAL OF BILLS PRESENTED –Approved. Motioned by Michael Messner and seconded by Nathan Jarrup. AIF. MC

ADVERTISE PROPOSED BUDGET for public review. Motion to advertise made by Mike Messner, seconded by Jamie Ashcroft. AIF. MC.

RESOLUTION 16:2-23 McElhaney Subdivision: A motion to approve was made by Nathan Jarrup contingent upon comments and conditions that may be rendered by DEP. Seconded by Jamie Ashcroft. AIF. MC.

RESOLUTION 17-2023 First Energy Subdivision: A motion to approve was made by Mike Messner, seconded by Nathan Jarrup. AIF. MC.

RESOLUTION 18-2023 Statewide Local Share Account Grant Application Submission Resolution for Georgetown Road. A motion to approve was made by Nathan Jarrup, seconded by Jamie Ashcroft. AIF. MC.

OLD BUSINESS

Anti-Skid Building- Curt is working on gathering the proper information from Sourcewell in regards to Pennsylvania Procurement.

Vacation of Roads-The Township is awaiting a revised map from LBR showing the change in the length of Little Blue Road being vacated.

NEW BUSINESS

A motion was made by Mike Messner to make a correction to allow an addition to one of the employee’s dental insurance. Seconded Nathan Jarrup. AIF. MC.

A motion was made by Nathan Jarrup to sell the 1998 Leeboy 8500 paver that is titled to Potter but jointly owned with Hanover, Raccoon & Potter. Seconded by Mike Messner. AIF. MC.

A motion was by Jamie Ashcroft to sell the jointly owned 1999 Cornelius flatbed trailer on Municibid. Seconded by Mike Messner. AIF. MC.

GRANTS

DCNR Park Pavilion Grant-Still waiting for the final inspection from DCNR. The Board needs to consider what type of tables they would like to purchase so that they can be ordered and installed prior to rentals in the spring.

REPORTS

Roads – No updates

Parks and Recreation – Nate discussed the Eagle Scout Project at the memorial.

Buildings and Grounds-Nothing new.

Administrative – TEXTMYGOV. -the administrative staff has decided to pass on this for now.

5/10-year Committee – discussion at the last meeting were about the ongoing Eagle Scout project, the anti-skid building and the memorial trees that were planted. A dedication for the memorial trees will likely be done in the spring for the families.

Planning Commission – The Johnson/Styles subdivision is still on the table awaiting the next step from the landowners. PC members are currently reviewing ordinances regarding timber, oil and gas and mechanical amusements.

Engineer/SEO – working on the old Route 30 drainage issue, Cain Road issue and the anti-skid building.

Council of Government – Nate attended a grant workshop hosted by Senator Vogel’s office which included speakers from DCNR, DCED, PENNVEST and several other organizations. The next and last COG meeting for 2023 will be November 30th and will also be their Christmas party. A recycling event is still trying to be pulled together.

Technology – Nothing New

SOLAR FARM PROJECT UPDATE- Matt Braccio from Protech gave an update on the Solar Farm on Hill Road. Half of the site is producing and the second half should be producing next week.

LBR UPDATE – The electronic file for the 3rd quarter monitoring report was received and forwarded to the Engineers.

CORRESPONDENCE – Nothing

VISITORS – Ronoskys wanted to know who will plow this winter on the old portion of Route 30.

EXECUTIVE SESSION-potential litigation regarding an easement at the riverfront property.

ADDITIONAL BUSINESS – Code Enforcement/Zoning Officer Pat McQuire has presented the Board with new fees and would like a decision by December 6th. Nathan, Jamie and Kim met with Representative Josh Kail regarding funding opportunities for the maintenance of Georgetown Road.

Executive Session – to discuss potential litigation on zoning issues to discuss,

A motion to adjourn was made at 8:10 pm by Nathan Jarrup seconded by Jamie Ashcroft. AIF. MC.

Respectfully submitted,

Kimberly A. Moore

Secretary/Treasurer

December 5, 2023

The Greene Township Board of Supervisors met for their regular monthly meeting on the above date at the Municipal Building, with Michael Messner, Nathan Jarrup and James Ashcroft present, along with Administrative Secretary/Treasurer Kimberly A. Moore, Assistant Administrative Secretary/Treasurer Glenda Short, Solicitor Curt McMillen and visitors. Chairman Michael Messner called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS – None

DECLARING ADDITIONS OR CHANGES TO AGENDA None

MINUTES OF THE PRIOR MEETINGS – approved. Motioned by Mike Messner, seconded by James Ashcroft. AIF. MC.

TREASURER’S REPORT OF PRESENT/APPROVAL OF BILLS PRESENTED –Approved. Motioned by Michael Messner and seconded by Nathan Jarrup. AIF. MC

RESOLUTION 19-2023 2024 Budget Adoption: A motion to approve was made by James Ashcroft, seconded by Mike Messner. AIF. MC.

RESOLUTION 20-2023 2024 Tax Millage Rate: A motion to approve was made by Nathan Jarrup, seconded by James Ashcroft. AIF. MC.

RESOLUTION 21-2023 2024 Amendment to Emergency Services Board Agreement: A motion to approve contingent upon Hookstown and Georgetown Boroughs inserting their proper millage percentages was made by James Ashcroft, seconded by Nathan Jarrup. AIF. MC.

LSA Grant Application for Georgetown Road-The solicitor discussed the grant application regarding the potential township share that may occur if the Grant were to be approved. The anticipation from the Engineer is that no major expenses on the township’s behalf would occur until 2025 and therefore it could not be accounted for in the 2024 Budget because there are no concrete numbers provided. If Greene Township was fortunate enough to receive the grant, the bulk of the spending would likely not occur until 2025.

1999 Cornelius Flatbed Trailer-jointly owned by Greene, Hanover, Raccoon and Potter. A motion to sell to the highest bidder for \$8,000.00 on Muncibid by Nathan Jarrup, seconded by Mike Messner. AIF. MC.

OLD BUSINESS

Anti-Skid Building- Elemental Shelters sent a new quote to include US Steel and Prevailing wage as requested. The Solicitor is currently awaiting on information regarding procurement rules to give his opinion.

Vacation of Roads-a motion was made by Mike Messner to advertise to hold an Ordinance Hearing, seconded by James Ashcroft. AIF. MC.

NEW BUSINESS

Code Enforcement/Zoning Officer Patrick McQuire emailed and is able to lower his rate for 2024 from \$59 per hour to \$50 per hour. A motion to accept was made by James Ashcroft to retain his services, seconded by Mike Messner. AIF. MC.

GRANTS

DCNR Park Pavilion Grant-Still awaiting on DCNR to do their final inspection to be able to close out the grant.

REPORTS

Roads – Supervisor Nathan Jarrup made a recommendation to purchase a gas-powered post driver for the road department. There was one online quote received and Ron had a price from Knickerbocker in the amount of \$3,140.00 that included everything needed. A motion was made by Nathan Jarrup to purchase a Rhino gas powered post driver from Knickerbocker not to accede \$3,500.00, seconded by Jamie Ashcroft. AIF. MC.

Parks and Recreation – Some improvements have been made at the Riverfront Property to maintain it. The township will also continue to look for grants for future projects.

Buildings and Grounds-Nothing new.

Administrative – the board has been provided with information regarding 2024 reappointment requests from the EADS group for the Sewage Enforcement Officer and Engineer for review. Supervisor Mike Messner asked if everything went okay with the new copier lease.

5/10-year Committee – Memorial trees have been planted. Hoping to have a dedication in the spring. Discussed a board for the fair and getting a booth for 2024. Talked to the Scouts regarding potential projects for 2024. The Veteran’s Memorial continues to be worked on.

Planning Commission – Johnson/Styles is the only subdivision left. Reviewing Ordinances for Gas and Oil, Timber and Games of Skill for potential updates.

Engineer/SEO – Sent 2024 reappointment requests

Council of Government – last meeting of year/Christmas party at Frank G’s. Next meeting will be the 4th Thursday of January.

Technology – Nothing New

SOLAR FARM PROJECT UPDATE- Nothing New.

LBR UPDATE – Nothing New.

CORRESPONDENCE – Nothing

VISITORS – Bill McElhaney asked if the Antique Association was on the calendar to use the meeting room for 2024. They are.

EXECUTIVE SESSION-No

ADDITIONAL BUSINESS – The Board cancelled the December Workshop. Lisa asked when the Board of Supervisors reorganization would be. It will be Tuesday, January 2nd due to the holiday. The Board of Auditors reorganization meeting will be Wednesday, January 3rd.

Supervisor Nathan Jarrup discussed the electronic recycling event that was held December 5th here at the township building from 2:00-6:00 for any PA residents. It went very well, filling two box trucks and part of a third. Another event will likely be held in 2024.

Chairman Mike Messner took a moment to wish everyone a Merry Christmas.

A motion to adjourn was made at 7:40 pm by Nathan Jarrup seconded by Jamie Ashcroft. AIF. MC.

Respectfully submitted,

Kimberly A. Moore

Secretary/Treasurer